

BOARD OF POLICE COMMISSIONERS

1200 CLARK AVENUE

CITY OF ST. LOUIS

MISSOURI 63103



BOARD MEMBERS

COLONEL BETTYE BATTLE-TURNER
PRESIDENT
COLONEL RICHARD GRAY
VICE PRESIDENT
COLONEL MICHAEL GARDINE, D.C.
TREASURER
COLONEL JERRY LEE
BOARD MEMBER
HONORABLE FRANCIS G. SLAY
MAYOR
MARK LAWSON
SECRETARY & GENERAL COUNSEL

BOARD OF POLICE COMMISSIONERS

City of St. Louis

Time: 9:30 a.m.
Wednesday
September 15, 2010

Place: Police Headquarters
1200 Clark Avenue
St. Louis, MO

Open Agenda

1. Approval of Open Board Meeting Minutes of August 18, 2010
2. Report of the President
3. Report of the Purchasing Member
 - a. Bid Approvals
 - b. Sole Source Requests
 - c. Continuation of Previous Bid Price
 - d. Increase to Previous Purchase Orders
4. Report of the Chief of Police
 - a. Crime Report
 - b. Collective Bargaining Attorney
 - c. Department's Explorer Program
 - d. Private Security License Revocation, IAD #10/057
 - e. Letter of Agreement – MO ICAC Task Force
 - f. Underage Drinking Grant
 - g. Instructor Training Agreement Renewal, Protective Services Group, Inc.
 - h. Instructor Training Agreement, MVM, Inc.

- i. MoDOT Highway Safety Division Grants
- j. Asset Forfeiture Request, Single Unit Charger for Take Home Hand-held Radios
- k. Criminalist 1 – DNA (DNA Backlog Reduction Grant Position)
- l. Crime Laboratory Official Seal
- m. Removal of Damaged/Obsolete Equipment from Laboratory Inventory
- n. Workers’ Compensation Settlement #WC-2011-2

Report of the Board Secretary

- a. Administrative Subpoena Forms
- b. Professional Service Fees for Audit of Asset Forfeiture Funds
- c. Budget Transfers

Schedule of Meetings

The next regularly scheduled Open Board Meeting is to be held on Wednesday, October 20, 2010 at 9:30 a.m. at Police Headquarters, 1200 Clark Avenue, St. Louis, Missouri. The Board will also hold a closed meeting at 8:00 a.m. on Wednesday, October 20, 2010 at Police Headquarters, 1200 Clark to discuss matters of discipline, hiring, firing, promotion, litigation, causes for legal action and confidential and privileged communications with legal counsel, with a closed record and a closed vote, pursuant to Section 610.021 of the Missouri Revised Statutes.

Members in Attendance:

Commissioner Bettye Battle-Turner	President
Commissioner Michael Gerdine, D.C.	Purchasing Member
Commissioner Jerry Lee	Board Member
Honorable Francis Slay	Mayor

Also attending were:

Colonel Daniel Isom	Chief of Police
Mr. Mark Lawson	Secretary & General Counsel
Captain Sam Dotson	Chief of Staff
Ms. Kathryn Rosteck	Executive Assistant

Colonel Bettye Battle-Turner called the meeting to order at 9:30 a.m.

Approval of Open Board Meeting Minutes of August 18, 2010

Colonel Michael Gerdine moved to approve the minutes of August 18, 2010.

Mayor Francis Slay seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye

Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Addition to Agenda

Colonel Bettye Battle-Turner moved to amend the agenda to add “Promotion Process” under the Report of the Chief.

Colonel Michael Gardine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gardine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Report of the President

Colonel Bettye Battle-Turner, on behalf of the Board, welcomed new Board Member, Colonel Jerry Lee.

Report of the Purchasing Member

Colonel Michael Gardine moved to approve the following Bid items:

EXTERIOR BODY ARMOR COVERS	Supply/Uniform
J. G. Uniform	\$ 30,000.00

Colonel Bettye Battle-Turner seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gardine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Colonel Michael Gardine moved to approve the following Sole Source Requests:

CISCO EQUIPMENT – IN CAR VIDEO	Information Technology
World Wide Technology	\$ 66,000.00

WIRING – IN CAR VIDEO **Information Technology**
Telewiring \$ 6,500.00

FOREIGN LANGUAGE INTERPRETIVE SERVICES **Community Policing**
International Institute \$ 4,500.00

CASH ADVANCE FOR SIFA FUNDS **Narcotics**
Dennis Crowe as Cash Custodian \$ 5,000.00

ANNUAL LEASE OF PARKING SPACES AT PATROL SUPPORT **Buildings Division**
Jaruba Corporation \$ 8,000.00

PARKING SPACES FOR CITY OWNED LOT **Buildings Division**
City of St. Louis Parking Services \$ 4,140.00

CATERING SERVICES FOR GRADUATION CEREMONIES **Academy**
Fresh Ideas \$ 4,400.00

HEARING OFFICER – ADMINISTRATIVE HEARING **Human Resources**
Bell, Kirksey & Assoc. \$ 6,892.10

SALARY AND BENEFITS FOR MARYLAND HEIGHTS OFFICER **Narcotics/NCAP**
City of Maryland Heights \$ 96,850.00

Colonel Bettye Battle-Turner seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Colonel Michael Gerdine moved to approve the following Continuations of Previous Bid Prices:

NON-OWNER AIRCRAFT LIABILITY INSURANCE **Aviation**
Crane Agency \$ 6,000.00

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Colonel Michael Gerdine moved to approve the following Increase to Previous Purchase Orders:

QWEST (133630)
 Increase request of \$ 3,500.00
 Original purchase order of \$ 43,000.00
 Approved as a sole source on 06/16/2010
 Total purchase order will be 46,500.00

Colonel Bettye Battle-Turner seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Report of the Chief of Police

Crime Report

The Chief announced that total crime is down 7.4% as compared to last year.

Collective Bargaining Attorney

Mayor Francis Slay moved to approve the Department entering into a contract with the firm of Bobroff, Heese, Lindmark & Martone, P.C. for the services of Mr. Andy Martone and Mr. Chris Heese as counsel to the Board in the area of Collective Bargaining to replace Steve Wigginton.

Colonel Jerry Lee seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Department’s Explorer Program

The Chief recognized Captain James Moran and commended the St. Louis Police Explorers and Lt. Darla Gray, who recently attended the National Law Enforcement Conference. Lt. Gray was further recognized for her thirty years commitment to the Police Explorers.

Private Security License Revocation, IAD #10/057

The Board reviewed IAD File #10/057 involving Security Officer Dedra M. Woods.

Colonel Bettye Battle-Turner moved to revoke the license issued to Security Officer Dedra M. Woods.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Letter of Agreement – MO ICAC Task Force

Colonel Bettye Battle-Turner moved to endorse a Letter of Agreement with the Glendale Missouri Police Department, which allows the Department to continue working with the MO ICAC Task Force and continue to receive free training and reimbursement for assigning a detective to this task force.

Colonel Jerry Lee seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Underage Drinking Grant

Colonel Bettye Battle-Turner moved to approve the Department’s application (and acceptance, if granted) of Underage Drinking Grant funds not greater than \$15,000 from the Missouri Department of Public Safety.

Colonel Jerry Lee seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

There is no cost to the Department.

Instructor Training Agreement Renewal, Protective Services Group, Inc.

Colonel Bettye Battle Turner moved to approve a one year Instructor Training Agreement Renewal with Protective Services Group, Inc. to provide Impact Weapons (Baton), Oleoresin Capsicum (Pepper Spray) and Handcuffing and Control Techniques training.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Instructor Training Agreement, MVM, Inc.

Colonel Bettye Battle-Turner moved to approve the training agreement with MVM, Inc. to provide Impact Weapons (Baton), Oleoresin Capsicum (Pepper Spray) and Tactical Handcuffing training.

Colonel Jerry Lee seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

MoDOT Highway Safety Division Grants

Colonel Bettye Battle-Turner moved to approve Department acceptance of grants totaling \$399,210.00 to conduct traffic enforcement in the City of St. Louis contract from MoDOT Highway Safety Division.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Asset Forfeiture Request, Single Unit Charger for Take Home Hand-held Radios

Colonel Bettye Battle-Turner moved to approve the allocation of Asset Forfeiture funds in the amount of \$144,236.00 to purchase single unit chargers for each officer for take home hand-held radios.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Criminalist 1 – DNA (DNA Backlog Reduction Grant Position)

Colonel Bettye Battle-Turner moved to approve a contract position with external applicant Erica L. Oppelz to fill the open Criminalist 1 DNA position under the DNA Backlog Reduction Grant at a Grade 9 (Exempt), with a salary of \$39,700.

Colonel Jerry Lee seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Crime Laboratory Official Seal

Colonel Bettye Battle-Turner moved to approve the changes made to the official seal of the Department’s Crime Laboratory, as described in the ARTS of August 19, 2010 from Lt. Angela Coonce.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Removal of Damaged/Obsolete Equipment from Laboratory Inventory

Colonel Bettye Battle-Turner moved to approve the request to remove damaged/obsolete equipment from the Department’s Crime Laboratory, as described in the ARTS of August 11, 2010 from Lt. Angela Coonce.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

The broken/outdated equipment shall be sold, destroyed or offered to a non-profit agency by the Purchasing Division.

Workers’ Compensation Settlement #WC-2011-2

Colonel Bettye Battle-Turner moved to approve the allotment of an additional \$486.66 to settle the Workers’ Compensation claim of Officer Michael Marks, for a total settlement of \$40,870.66.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Promotional Process for Police Officer to Sergeant

Colonel Bettye Battle-Turner moved to approve the recommendations of CWH Research, Inc. for the promotional process for Police Officer to Sergeant as follows:

- 1) The components of the Police Officer to Sergeant promotion process include a multiple choice examination counting for 20%;
- 2) The components of the Police Officer to Sergeant promotion process include an Assessment center activity counting for 80%
- 3) Seniority points shall be awarded at the conclusion of the promotion process.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Report of the Board Secretary

Administrative Subpoena Forms

Colonel Bettye Battle-Turner moved to approve copies of each of the two Administrative Subpoena forms being included in the Police Manual as part of an appendix to the Administrative Review Rules.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

One subpoena form is to compel the attendance of witnesses and the other is to compel a witness to produce documents called a subpoena duces tecum. These forms will be made available through the Board Secretary, who will place a Board seal on each subpoena form when issued; without the Board seal, the subpoena will not be valid.

Professional Service Fees for Audit of Asset Forfeiture Funds

Colonel Bettye Battle-Turner moved to approve the allocation of Asset Forfeiture funds in the amount of \$12,500.00 to pay KPMG for the annual Asset Forfeiture audit for the year ended June 30, 2010.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Budget Transfers

Colonel Bettye Battle-Turner moved to approve the Budget Transfers FY2011 listed in the ARTS of September 9, 2011 from Mr. David Daniels.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye
Colonel Jerry Lee	Aye
Mayor Francis Slay	Aye

The Board, with a unanimous vote, approved the motion.

Schedule of Meetings

Mr. Mark Lawson announced that the next regularly scheduled Open Board Meeting is to be held on Wednesday, October 20, 2010 at 9:30 a.m. at Police Headquarters, 1200 Clark Avenue, St. Louis, Missouri. The Board will also hold a closed meeting at 8:00 a.m. on Wednesday, October 20, 2010 at Police Headquarters, 1200 Clark to discuss matters of discipline, hiring, firing, promotion, litigation, causes for legal action and confidential and privileged communications with legal counsel, with a closed record and a closed vote, pursuant to Section 610.021 of the Missouri Revised Statutes.

Adjournment

Colonel Bettye Battle-Turner asked for a motion to adjourn the meeting to go back into closed to consider into closed session in order to have confidential communications with legal counsel regarding legal causes of action; discuss the hiring, firing, disciplining or promoting of particular employees; prepare for negotiations with employee groups; and consider individually identifiable personnel records, performance ratings or other records pertaining to employees or applicants for employment.

Mayor Francis Slay moved to close the meeting.

Colonel Michael Gerdine seconded the motion, with a roll call vote as follows:

Colonel Bettye Battle-Turner	Aye
Colonel Michael Gerdine	Aye

Colonel Jerry Lee
Mayor Francis Slay

Aye
Aye

The Board, with a unanimous vote, approved the motion.

The meeting was adjourned at 10:01 a.m.



Mark Lawson
Secretary & General Counsel